



MARYLAND ASSOCIATION OF NURSING STUDENTS
EXECUTIVE BOARD MEETING
Maryland Nurses Association Headquarters
21 Governor's Court, Suite #195
Baltimore, Maryland 21244-2721

Meeting Minutes

October 11, 2017

I. Call to order

Loah Folole Ieremia, President called to order the regular meeting of the Maryland Association of Nursing Students (MANS) at 1943 on October 11, 2017 at Howard Community College, Room 250.

II. Roll call

Erin Rodriguez conducted a roll call. The following persons were present: Loah Folole Ieremia, President; Amanda Mullins, Vice President; Erin Rodriguez, Secretary; Kelly Alford, Community Chair joined by phone; Mikki Orellana, Membership Chair; Jenn White, Newsletter Chair; Ari Anderson, Image of Nursing; Tania Raque, Legislative Chair; Joon Kim, Resolutions Chair; Rieanna McClelland, BTN; Shae Taylor, MNA Liaison; Dr. Eichenberger, MANS Consultant; Sheila Pierre-Louis, RN Consultant, and Tupochere Kasambwe as a guest from Frostburg University.

III. Approval of minutes from last meeting

Erin Rodriguez read the minutes from the last meeting. The Secretary motioned to approve the last meeting minutes as read. Vice President, Amanda Mullins, seconded the motion. Minutes were open for discussion. None were suggested. It was put to a vote and it was unanimously passed.

IV. Open issues

a) The Secretary sent the previous board's meeting minutes from February, March, and May of 2017. NSNA sent a confirmation email stating that all three months had been received.

- b) The President introduced the new Presidential Advisor, Tupochere Kasambwe.
- c) Nurse Mendoza as the endnote speaker was addressed by the President. It was opened to discussion. He sent an email requesting an offer be made to him. The board members originally wanted to offer \$750 for travel expenses, giving him a table, and \$500 for the speaker payment. The Membership Chair suggested that maybe the travel expenses be increased to \$900. The Consultants stated that the original offer be submitted to Nurse Mendoza to see if he accepts before we raise any of the rates. The President stated that the monetary rates need to be decided during this meeting to move forward. The MNA Student Liaison inquired as to anything that could be done in lieu of money. Like offering him air time. Such as recording his speech at the MANS conference to be published to his YouTube page. The Community Chair stated that she is not in agreement with having Nurse Mendoza as the endnote speaker. She feels that we should stay local and if we are collecting donations or fundraising, the money should be going back to the community. The Membership Chair stated that we need to cater to the younger generation and Nurse Mendoza would fit that need since he is on social media. The Vice President agreed with the Membership Chair. The Legislative Chair stated that doing a Chik-Fil-A fundraiser could be done around the holiday. The President suggested not purchasing dinner for the monthly meeting in order to be fiduciary responsible and be able to afford this endnote speaker. The Legislative Chair motioned to offer Nurse Mendoza the \$750 traveling expense, the \$500 speaker payment, and the table at the conference. The Membership Chair seconded the motion. It was open for discussion and there was none. It was put to a vote, 8 board members voted in favor and 2 abstained.
- d) The President addressed the keynote speaker. There was no discussion. The board is all in favor of having the keynote speaker of Admiral

V. New business

- a) The President started with her report about how she was invited to attend the MNA business meeting at the end of the annual MNA conference. She stated that it was very interesting to be an observer. She stressed the importance of knowing the bylaws of the organization. She also encouraged the board members to get involved in MNA once they become nurses for the future generation of nurses. She thanked the Membership Chair for the membership drive that she organized. The membership chair sold two cords and three pins. The next thing to be addressed was the MANS scholarships as they need to be updated by October 31, 2017. The board members were split by schools to get those updates completed. The President then addressed the October blog. The Secretary will get that draft to the board as soon as possible. The President asked if any of the board members could stop in Owings Mills to pick up the MANS mail. The Advertising Chair stated that she will pick it up tomorrow.
- b) The Treasurer's report was presented by the President. The M & T Bank statement showed \$420.00 in deposits, which includes vendor checks. Ending statement for September 30, 2017, shows a balance of \$58,425.65. Income was at \$35.00.
- c) The President reminded the board that they need to register for Mid-year no later than October 17, 2017. The Vice President made a motion to increase the travel cap

rate from \$500 to \$700. The Resolution Chair seconded the motion. It was open for discussion. The Vice President amended the motion to increase the travel cap from \$500 to \$600. The Resolution Chair seconded the motion. It was put to a discuss. There was none. It was put to a vote and it was passed unanimously. The President then addressed hotel rooms. She stated that the hotel rooms should be booked as soon as possible. MANS will cover the cost of the hotel rooms. The President reminded the board to total their mileage from their house to the airport. The board members are responsible getting from the airport to the hotel. MANS will reimburse the board members for both. The President reminded the board that the cap amount for incidentals is \$54. No alcoholic beverages are covered or will not be reimbursed by MANS. The monthly board meeting will be held at mid-year. It will not be an official meeting. The Vice President will complete a submission and send it to the Secretary to submit it to NSNA.

d) The Vice President presented her report by stating that she would like to have each board member to find two organizations for donations for the raffle. The Vice President is working on a template to send to high schools to generate more attendance by future nursing students. The last meeting the Vice President felt that there would be an overwhelming response to speaker suggestions. She has not gotten any responses regarding suggestions for speakers. She asked that the board submit those suggestions as soon as possible. The IoN asked if a panel of new graduate nurses was still going to be one of the break-out sessions. The President suggested that the Community Health Chair and the MNA Student Liaison should be on the panel. Dr. E stated that she will reach out to a previous board member to be part of the panel and the IoN will contact several nurses at Anne Arundel Medical Center to be on the panel.

e) The Membership Chair stated that there is still one open position, the Treasurer. No applications have been received to date. 583 is the total state number for NSA memberships. There are still 29 schools with NSA charters, the number of schools with at least 1 member is 24, and the number of constituent schools is 12. She sent out the updated contact form and has heard back from several schools. She will send out another email from the schools that she has not heard from. The membership drive at Coppin State was successful. There are six total SNA members at Coppin State. The Alleghany membership drive is October 13, 2017. Four board members confirmed to attend this drive. The Membership Chair suggested that they car pool together. She then addressed the email blast and the blog post. The Secretary will email her the title of the blog post. If any of the board members have anything they would like to include as a part of the email blast it is due to her by October 14, 2017. The Maryland meeting at Mid-year will be included in the email blast. The Membership Chair then asked the Advertising Chair about the first page of August's email blast and the images that were dropped. The Membership Chair suggested that there be links to the previous email blast.

f) The Break Through to Nursing Chair presented her report by talking about the visit to the elementary school to teach children about the importance of hand hygiene. She will write an article on it and send it to the Newsletter Editor. She plans on visiting

another elementary school in November and will email the board regarding this date. She contacted the Hispanic Nurse who is interested in attending the MANS annual conference. She stated that October is the month of military and veteran nurses. She will be sending the Membership Chair a blog regarding those nurses for this month. She received an email from the Vice President of the Downtown Baltimore Schools of the nursing chapter of the nursing association (NMNA) asking if CCBC would like to join their chapter. She would like to ask about Catonsville when she responds to the email. She inquired about the photo waiver and the President advised that an email had been sent regarding that. The President stated that this will be completed.

g) The Advertising Chair did not have a report to discuss. The President reminded her that she needs to put the MANS Meeting Minutes on the website. She also stated that the Treasurer needs to be seen as vacant on the website. The calendar on the website needs to be updated. The NSNA page needs to be updated. The Membership Chair page needs to be updated and more spaced out. The Community Chair page also needs to be updated. The President asked to have the Twitter page updated to reflect the handle to be the same as the Instagram page.

h) The Legislative Chair did not have a report to present. The President reminded her that she needs to let the board know about the voter registration.

i) The Newsletter Editor had nothing to report. The President asked when the next newsletter will be released. The Newsletter Editor stated that she is looking to release the next one in December. The Newsletter Editor advised that she will be writing an article about Mid-year.

j) The Resolution Chair did not have a report to present. The President asked how the resolution was going. He stated that he is still working on it. The Vice President stated that in Harford County the Sheriff was trying to get a legislation passed regarding hospital staff reporting opioid overdose to the police when someone presents to the ED as an overdose. The Resolution Chair is looking to have the pharmaceutical companies to play more of a role with helping those that are suffering from addiction.

k) The Image of Nursing presented her report by starting with the student of the month report. She only had four submissions for this month. She was unable to update the IoN page on the website by October 1, 2017, since she only received photos from the board members for that page. She would like to go ahead and update the mission statement on the page. The President advised to use the photos that she has received to date and get the page updated as soon as possible. The donations for Texas and Puerto Rico are still in the works. The Membership Chair requested that the donations for Puerto Rico be given to her and she will drop it off to the drive at Johns Hopkins since they have a drive currently going on. The Newsletter Editor asked if we could collect money by standing on the street asking for money. A Consultant advised that each school collect money to be donated.

l) The Community Health Chair presented her report by stating that she and the Secretary participated in the Alzheimer's Walk on October 7th at the Ripken Stadium. The next walk is the Light the Night walk that raises money for the Leukemia and

Lymphoma Society on the October 21st at the National Mall in DC at 5:00 pm. Five board members have confirmed their participation.

m) The MNA Student Liaison presented her report by talking about the District Seven meeting where she got to meet board members. She stated that the MNA Conference was a good networking event. The MNA board appreciated the assistance of the MANS board members during the conference. She inquired about the MNA/MANS mixer. She asked the board if this was an event that we wanted to have again and the President requested that she handle that. The Consultants stated that the last event was held towards the end of April.

n) There will be a potluck for dinner and cookies for dessert for the December meeting.

VI. Adjournment

Loah Folole Ieremia, President adjourned the meeting at 2209 .

Minutes submitted by: Erin Rodriguez

Minutes approved by:

Erin J. Rodriguez, Secretary

Loah Folole Ieremia, President