



MARYLAND ASSOCIATION OF NURSING STUDENTS  
EXECUTIVE BOARD MEETING

Maryland Nurses Association Headquarters  
6 Park Center Court, Suite #212  
Owings Mills, Maryland 21117

*House of Delegates Meeting Minutes*

March 17, 2018

**I. Call to Order**

Loah Folole Ieremia, President, called to order the House of Delegates meeting of the Maryland Association of Nursing Students (MANS) at 1317 on March 17, 2018 at Howard Community College, Room 150 of the Health Sciences Building. All business meetings of MANS are conducted to *Robert's Rules of Order*.

**II. Roll call of the Delegates**

Erin Rodriguez, Secretary, called roll call by stating that the Delegates may not leave or be seated while the roll call is in progress. If a Delegate comes in late, they must write their name and school on a slip of paper and send it to the Secretary before being given permission to be seated in the voting area.

Delegates have been seated in the Delegate area by school. The Secretary called the name of each school and the number of Delegates that each school was entitled to seat. When the school was called, each Delegate stood and counted off. The last Delegate announced the total number of Delegates for their school. After the Secretary repeated the number of Delegates from each school, the Delegates were then seated. The Secretary started with the Board of Directors:

**President:** Loah Folole Ieremia

**Vice President:** Amanda Mullins

**Newsletter Chair:** Jennifer White

**Public Relations Chair:** Hellen Lougon

**Community Health Chair:** Kelly Alford, RN

**Breakthrough to Nursing Chair:** Rieanna McClelland

**Membership and Nominations Chair:** Mikki Orellana

**Legislative Chair:** Tania Roque  
**Resolutions Chair:** Joon Kim, RN  
**Image of Nursing Chair:** Ari Anderson  
**MNA Student Liaison:** Shae Taylor, RN  
**MANS Student Consultant:** Tupo Kalebe, RN

**Carroll Community College:** Ashley Small, Colbie Wickiser, Haley Taylor  
**College of Southern Maryland:** Deborah Paulsen  
**CCBC – Essex:** Ashlyn Moser  
**Coppin State University:** Andrea Bordley, Tiarra Boyd, Adefunke Adebisi (Alternate),  
Rolanda Howard (Alternate)  
**Johns Hopkins University:** Rachael Viale, Elena Huang (Alternate)  
**Notre Dame of Maryland University:** Mary Grace Jalova  
**Salisbury University:** Mary Kate Lamm, Melissa Rolfes, Katie Hogan, Allison Wells (Alternate)  
**UMD – Baltimore:** Hunter Garrett  
**UMD – Shady Grove:** Niya Ross, Amber Tollefson, Onyi Ozoji (Alternate)

**III. Recognition of guests and greetings**

The President, Loah Folole Ieremia, recognized the special guests that attended the House of Delegates:

**MANS Faculty Consultant** – Dr. Eichenberger

**MANS RN Consultant** – Ms. Pierre-Louis

**Teller** – Ms. Sarah Eichenberger

**IV. Adoption of Agenda**

The Secretary, Erin Rodriguez, moved to adopt the agenda as printed, subject to emergency change. The President, Loah Folole Ieremia, seconded the motion and called for discussion. There was none. A vote was called. It was unanimous and the agenda was adopted.

**V. Report of the President**

a. IoN implemented Nursing Student of the Month-inform students at your school

to submit information to [mansimageofnursing@gmail.com](mailto:mansimageofnursing@gmail.com)

b. BTN has visited several schools to do health promotion and teaching to students  
varying from elementary to high school

c. Membership chair has hosted a couple of membership drives throughout  
Maryland

- d. MNA Student Liaison is currently planning the MNA & MANS mixer-please find the insert in your attendee folders and inform students at your school

The Vice President, Amanda Mullins, asked if there were any questions for the President, Loah Folole Ieremia, regarding her report. Hearing none, she returned the chair back to the President, Loah Folole Ieremia.

## **VI. Report of the Membership and Nominations Chair**

Current NSNA Membership in Maryland

- **659** NSNA members in Maryland (March, 2018)
- **31** total MD nursing schools
- **25** with active NSNA chapters (at least 1 member)
- **14** MD schools are able have delegates (at least 10 NSNA members)  
**14** schools represented in today's House of Delegates

The Membership and Nominations Chair, Mikki Orellana, advised that a call for nominations was sent to all members via email and social media. Information was also sent to all the schools of Nursing in Maryland and an announcement was listed on the MANS website. Nominations from the floor will be taken shortly. All candidate applications and credentials must have been given to the Membership and Nominations Chair prior to the nomination of the candidate. She then introduced the pre-slated candidates. Each candidate was called and given two minutes to speak.

There were no pre-slated candidates for the President, Vice President, Resolutions Chair, Community Health Chair, Legislative Chair, or Newsletter Chair. The pre-slated candidates were as follows:

Treasurer: Cicely Sanders of Howard Community College

Secretary: Amanda Sampson of CCBC – Essex

BTN Chair: Elizabeth Huber of CCBC – Essex/Towson University

Membership and Nominations Chair: Christie Stone of CCBC – Essex/Stevenson University

Public Relations Chair: Alicia Lew of CCBC – Essex/Frostburg University

ION Chair: Emily Peters of CCBC – Essex/Frostburg University

## **VII. Nominations from the floor**

Julia Akehurst of Harford Community College nominated Erin Rodriguez of Harford Community College for the office of President.

Sharita Felder of Howard Community College nominated Tania Roque of Howard Community College for the office of the President.

Ashlyn Moser of CCBC -Essex nominated Corey Reichenbach of CCBC – Essex for the office of the Vice President.

Tiarra Boyd from Howard Community College nominated Adefunke Adebisi of Howard Community College for the office of the Secretary.

No nominations from the floor for the office of the Treasurer were given.

No nominations from the floor for the position of the Newsletter Chair were given.

No nominations from the floor for the position of the Public Relations Chair were given.

Ashlyn Moser of CCBC – Essex nominated Jessie Mickel of CCBC – Essex for the position of the Community Health Chair.

Andrea Bordley of Coppin State University nominated LaShanta Dixon of Coppin State University for the position of the Community Health Chair.

Rachael Viale of Johns Hopkins University nominated Elena Huang of Johns Hopkins University for the position of the Community Health Chair.

No nominations from the floor for the Breakthrough to Nursing Chair were given.

No nominations from the floor for the position of the Membership and Nominations Chair were given.

No nominations from the floor for the position of the Legislative Chair were given.

No nominations from the floor for the position of the Resolutions Chair were given.

No nominations from the floor for the position of the Image of Nursing Chair were given.

The Membership and Nominations Chair asked if there were any further nominations from the floor for any of the office. Hearing none, the nominations were declared closed. The President stated that the voting would now take place. Delegates were asked to stay in their seats while the tellers would distribute and collect the ballots. Three tellers were selected to distribute one ballot to each Delegate, tally the votes, and to give the results to the Membership and Nominations Chair to report at the closing ceremony.

#### **VIII. Financial Report**

The February 2018 M & T account balance was \$61,972.73. Deposits from vendors were \$9,045.16. There were withdrawals totaling \$1,259.07 for the Annual NSNA Convention and flights and Registration, BoD Monthly food, and MANS Convention Hotel for BoD that live

more than 30 miles away from Howard Community College. There were 11 MANS cords and pins sold.

**IX. BoD Reports**

The President advised that the Board of Directors reports could be found in each Delegate packet. She thanked the BoD for all of their hard work during the past year. Attached is a copy of that report.

**X. Convention Report**

There were 300 pre-registered participants. There were 20 faculty members present. There were 26 exhibitors participating in the Convention. There was one on-site registration for the Convention.

**XI. Proposed Bylaws**

**Article IV. Section 4. 4b. Currently reads:**

"b) cosign checks with the President of monetary disbursement as the Bylaws provide"

**Proposed Change:**

Clarify verbiage to indicate that treasurer can sign checks with president or in absence of president, with the MNA state consultant or the MANS faculty advisor.

**Article IV. Section 4. 4b would therefore read:**

"b) co-sign checks with the President or in the absence of the President with the MNA state consultant or MANS faculty advisor."

**Rationale:**

According to MANS bylaws, two signatures are required to withdraw money. This change to verbiage is needed to clarify that the treasurer can sign with the president, or in the absence of, with the state consultant or the faculty advisor.

**Article IV. Section 4. 2d. Currently reads:**

"d) be responsible for review and recommendations for changes in Bylaws and policies"

**Proposed Change:**

Edit verbiage to indicate collaboration

**Article IV. Section 4. 12 would therefore read:**

"d) work with the Legislative Director to review and recommend changes to bylaws and policies"

**Rationale:**

A necessary change to the verbiage to indicate collaboration, as opposed to placing responsibility solely on the vice president. An improvement on choice of wording.

**Article IV. Section 4. 12. Currently reads:**

12.The Image of Nursing Director shall:

- a) promote to the public and Maryland Nursing School Chapters, activities of MANS which enhance the image of nursing and to create new ways for MANS to promote a professional, positive and realistic image of nursing among the nursing community in Maryland; and
- b) perform such duties as assigned by the President in accordance with the priorities and needs of the association.

**Proposed Change:**

The addition of “b) Support the Public Relations Director and Newsletter Director” and then convert the current 12b to 12c (“perform such duties as assigned by the President in accordance with the priorities and needs of the association”)

**Article IV. Section 4. 12 would therefore read:**

12. The Image of Nursing Director shall:

- a) promote to the public and Maryland Nursing School Chapters, activities of MANS which enhance the image of nursing and to create new ways for MANS to promote a professional, positive and realistic image of nursing among the nursing community in Maryland; and
- b) support the Public Relations Director and Newsletter Director
- c) perform such duties as assigned by the President in accordance with the priorities and needs of the association.

**Rationale:**

To increase collaboration between board members and to lessen the work load on the public relations director as well as the newsletter director.

**Article IV. Section 4. 13a. Currently reads:**

“13. The MNA Student Liaison shall: a) attend MNA Meetings as determined by MANS President and the MNA State Consultant”

**Proposed Change:**

Add “RN consultant and MANS Faculty Advisor” to verbiage

**Article IV. Section 4. 13a would therefore read:**

“13. The MNA Student Liaison shall: a) attend MNA Meetings as determined by the MANS President, the MANS State Consultant, the MANS RN Consultant, and the MANS Faculty Advisor”

**Rationale:**

To clarify the wording, as to include the faculty advisor and all consultants among those that determine which MNA meeting to attend.

**Article IV. Section 5. Currently reads:**

“Expenses and receipts the officers shall submit to the Treasurer a report of their expenses with receipts.”

**Proposed Change:**

Change The officers to board members

**Article IV. Section 5 would therefore read:**

“Expenses and receipts. Members of the MANS Board of Directors shall submit to the Treasurer a report of their expenses with receipts.”

**Rationale:**

All board members, not just officers, are entitled to reimbursement; therefore, the bylaws must reflect this.

**Article VII. Section 11. Currently reads:**

“Members of the Board must respond to email correspondence within 48 hours (on business day) or 72 hours (on a weekend) of the date that the received email is posted in the inbox. If a Board Member is anticipating being away from email access for an extended period of time, and email must be sent to the entire Board of Directors notifying them of expected dates of absence, and an away message must be set to automatically respond to all incoming emails stating the dates of absence. Failure to follow such correspondence will be subject to disciplinary action outlined in Article VII, Section 9”

**Proposed Change:**

Add that the president and all consultants must be carbon copied.

**Article VII. Section 11 would therefore read:**

“Members of the Board must respond to email correspondence within 48 hours (on business day) or 72 hours (on a weekend) of the date that the received email is posted in the inbox. If a Board Member is anticipating being away from email access for an extended period of time, and email must be sent to the entire Board of Directors notifying them of expected dates of absence, and an away message must be set to automatically respond to all incoming emails stating the dates of absence. Members of the Board shall carbon copy the MANS President, as well as the MNA State Consultant, MANS faculty advisor and the RN Consultant on all outbound emails. Failure to follow such correspondence will be subject to disciplinary action outlined in Article VII, Section 9”

**Rationale:**

The need to carbon copy all consultants and president stem from needing to keep them aware in case of necessary intervention.

**Article VI. Section 5, B. Currently reads:**

“Council of School Presidents: There shall be a meeting of school presidents of MANS held annually, once in the fall semester and once in the spring semester. This collective shall be called the MANS Council of School Presidents.”

**Proposed Change:**

There will be one annual meeting of State presidents and it shall held during the annual state convention and to add the abbreviation for Council of School Presidents (COSP).

**Article VI. Section 5, B would therefore read:**

“Council of School Presidents: There shall be a meeting of school presidents of MANS held annually, at the annual state convention. This collective shall be called the MANS Council of School Presidents (COSP).”

**Rationale:**

Clarification needed to provide specific direction in regards to an annual COSP meeting.

**Article IV. Section 4, 1. Currently reads:**

“The President shall: a) preside at all meetings of the Association and the Executive Board; b) be responsible for seeing that lines of direction given by the House of Delegates and the actions of the Board are carried into effect and for reporting to the membership and the Board of Directors on the conduct of the affairs of the association; c) appoint special committees with the approval of the Executive Board; d) serve as exofficio member of all committees, except the elections/nominating committee; e) represent MANS in the matters relating to the Association and perform all other duties pertaining to the office; f) be authorized to cosign checks with the Secretary/Treasurer; and g) be authorized to sign contracts. These contracts will be kept on file and made available to all members of the MANS state board and constituents.”

**Proposed Change:**

Add that the president appoints the MANS presidential advisor and that the president will be able to co-sign checks with the MNA State Consultant or the MANS Faculty Advisor in the absence of the Treasurer.

**Article VI. Section 5, B would therefore read:**

“The President shall: a) preside at all meetings of the Association and the Executive Board; b) be responsible for seeing that lines of direction given by the House of Delegates and the actions of the Board are carried into effect and for reporting to the membership and the Board of Directors on the conduct of the affairs of the association; c) appoint special committees with the approval of the Executive Board; d) serve as exofficio member of all committees, except the elections/nominating committee; e) represent MANS in the matters relating to the Association and perform all other duties pertaining to the office; f) be authorized to cosign checks with the MNA State Consultant or the MANS Faculty Advisor in the absence of the Treasurer; and g) be authorized to sign contracts. These contracts will be kept on file and made available to all members of the MANS state board and constituents; and h) appoint the MANS presidential advisor.”

**Rationale:**

The presidential advisor and the MNA liaison are non-voting members, and that one, the MNA liaison would be appointed by the board, and the presidential advisor would be appointed by the MANS president.

**Article IV. Section 1, 2A, a/b. Currently reads:**

Appointed Positions

A. Non-voting members

a) MNA Student Liaison

b) MANS Student Consultant

**Proposed Change:**

Change the MANS student consultant to MANS presidential advisor, and state clearly that the MANS BoD appoints the MNA student liaison while the president appoints the MANS presidential advisor.

**Article VI. Section 1, 2A, a/b would therefore read:**

a) MNA Student Liaison, appointed by the MANS Board of the Directors; and b) MANS Presidential Advisor, appointed by the MANS President

**Rationale:**

The presidential advisor and the MNA liaison are non-voting members, and that one, the MNA liaison would be appointed by the board, and the presidential advisor would be appointed by the MANS president.



**Article V. Section 1. Currently reads:**

“SECTION 1. Elections The offices of the Executive Board of MANS shall be elected by the House of Delegates at the Annual Convention.

1. The elections shall be by delegates voting. In the case of a tie, the Executive Board shall vote collectively, with this vote being cast by the President of MANS.
2. A plurality vote of all delegates entitled to vote shall constitute an election.

**Proposed Change:**

Add a third point describing elections to take place outside of convention, given a vacant position.

**Article V. Section 1 would therefore read:**

“SECTION 1. Elections The offices of the Executive Board of MANS shall be elected by the House of Delegates at the Annual Convention.

1. The elections shall be by delegates voting. In the case of a tie, the Executive Board shall vote collectively, with this vote being cast by the President of MANS.
2. A plurality vote of all delegates entitled to vote shall constitute an election.
3. In the event a position(s) is vacant after the Annual Convention candidates must attend a MANS monthly meeting or submit a two-minute video recording to the Membership/Nominations Director in addition to BoD application to be considered. Members of the MANS Board of Directors shall elect the candidate with a 2/3 vote and the candidate will take office immediately, unless otherwise determined by the MANS Executive Board.”

**Rationale:**

Given the unfortunate event that there be a vacancy after elections during convention, there should be guidelines for the special elections to take place.

**Article VI. Section 3.2. Currently reads:**

2. The school chapter delegate(s) shall be a member(s) in good standing in the chapter and shall be selected and /or elected by the members of the school chapter according to chapter bylaws.

**Proposed Change:**

To clarify the requirements for the delegates for the HoD meeting.

**Article VI. Section 3.2 would therefore read:**

"The school chapter delegate(s) and alternate(s) shall be a NSNA member(s) in good standing with both the school and national chapter and shall be selected and / or elected by the members of the school chapter according to chapter bylaws."

**Rationale:**

Given possible past discrepancies with delegates, it is best to clarify the specifications and requirements for delegates.

**Article VI. Section 3.3. Currently reads:**

- “3. Each school constituent shall be entitled to delegates according to the number of members in good standing in NSNA. Delegates shall be computed on the basis of the number of members in each

constituent as evidenced by the annual dues received by MANS on a date, four weeks prior to the state's annual meeting."

**Proposed Change:**

Clarify the verbiage about the number of delegates to which a constituent school is entitled

**Article VI. Section 3.3 would therefore read:**

"Each school constituent shall be entitled to delegates according to the number of members in good standing in NSNA. Delegates shall be computed on the basis of the number of members in each constituent as evidenced by the annual dues received by MANS on a date designated by NSNA as Delegate/Membership Cut-Off Date."

**Rationale:**

Given possible past discrepancies with delegates, it is best to clarify the specifications and requirements for delegates, as well as how the number of delegates is determined per constituent school.

**Proposed Changes Affecting Entire Document**

**Proposed Change:**

Add page numbers to the Maryland Association of Nursing Students Bylaws document

**Rationale:**

Adding page numbers to the entire document would allow for easier reference to various sections or specific bylaws.

**Proposed Change:**

To change the title of the MANS student consultant to MANS Presidential Advisor

**Rationale:**

The position is appointed by the MANS president. Furthermore, the bylaws state shall "perform all duties assigned by the President." Therefore, presidential advisor is a more fitting title.

**Proposed Change:**

Change the title of the Community Health Director to Population Health Director

**Rationale:**

The purpose of this change would be to align the title of the position with that of the National Student Nurse Association (NSNA), of which MANS is a constituent member.

**Proposed Change:**

Change the names of all positions, except for officers (president, vice-president, treasurer, and secretary), from "chair" to "director"; for instance, it would no longer be legislative chair, it would become legislative director.

**Rationale:**

The purpose of this change would be to align the titles of the positions with that of the National Student Nurse Association (NSNA), of which MANS is a constituent member.

The Legislative Chair, Tania Roque, moved to adopt all of the articles as proposed. Julia Akehurst of Harford Community College seconded the motion. It was opened for discussion. None was had. It was put to a vote and unanimously passed. The motion carried.

**XII. Report of the Resolutions Chair**

MANS has submitted a resolution to NSNA. The topic of the resolution is **In support of mandating Maryland nursing student education to volunteer for local health department / opioid clinic.** If anyone has any questions or would like further information on the resolution, please see the Resolutions Chair, Joon Kim, RN.

**XIII. New Business**

No new business was reported.

**XIV. Report of the Tellers**

According to the tellers report, the newly elected board for the year of 2018-2019 is as follows:

**Membership and Nominations Chair** - Christie Stone of CCBC – Essex / Stevenson University

**Image of Nursing Chair** – Emily Peters of CCBC – Essex / Frostburg University

**BTN Chair** – Elizabeth Huber of CCBC – Essex / Towson University

**Community Service Chair** – Elena Haung of Johns Hopkins University

**Public Relations Chair** – Alicia Lew of CCBC – Essex / Frostburg University

**Treasurer** – Cicely Sanders of Howard Community College

**Secretary** – Amanda Sampson of CCBC - Essex

**Vice President** – Corey Reichenbach of CCBC – Essex

**President** – Erin Rodriguez of Harford Community College / Towson University

**XV. Installation of the Board of Directors**

The President requested that the newly elected Board of Directors come forward as their names were called. Once all the newly elected Board of Directors were in front of the House of Delegates, the President stated that it was her privilege to install the newly elected 2018-2019 MANS Board of Directors. She advised that they had been elected to assume leadership in MANS to us toward the fulfillment of our mission. The representative of MANS membership had affirmed their belief that they possess the quality of leadership, the knowledge, and the vision to ensure that our organization will accomplish its mission. The responsibilities of those elected to serve the association are spelled out in the bylaws and policies. If they promised to abide by those bylaws and policies to the best of their abilities, they were asked to say, "I do."

The President then asked everyone to rise as she presented the 2018-2019 MANS Board of Directors. She declared them duly installed to direct and guide, to plan for the future, and to represent all members. Directed at the newly elected Board of Directors, the President pledged the loyal support of the MANS membership

**XVI. Announcements**

The President advised that everyone would find a save the date flyer for the MANS & MNA Mixer on April 25, 2018. She requested that this information be shared with the students at each school. Shae Taylor, MNA Student Liaison, spoke about this event as well as each District having opportunities for nursing students to participate in District Meetings.

The President requested that the Delegates please allow for one week for all pictures to be uploaded to the Facebook page as well as the Instagram page.

**XVII. Adjournment**

The President thanked everyone for their participation and concluded the House of Delegates Meeting. The meeting adjourned at 1418.

Minutes submitted by: Erin Rodriguez

Minutes approved by:

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Erin J. Rodriguez, Secretary

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Loah Folole Ieremia, President

# Board of Directors Report

**2018**

President  
Loah Ieremia  
(Frostburg State University &  
Graduate: Howard Community College)

## Attended

- NSNA Summer Leadership Conference 2017 in New York, NY
- Maryland Nurse Association's Business Meeting
- **Will attend** NSNA Annual Conference 2018 in Nashville, TN

## Convention

- Assisted with planning and advertising
- Contacted potential vendors
- Organized volunteers
- Assisted with advertising
- Was the liaison between Howard CC and MANS to assist in planning convention details
- Led HoD meeting and school chapter president's meeting

## Legislation

- Reviewed and proposed amendments to MANS Bylaws and Policies

## Publication

- Helped write blog posting for the MANS webpage
- Wrote presidential minutes for MANS newsletter
- Reviewed email blasts and content for the website

Vice President  
Amanda Mullins  
(Harford Community College & Towson University)

## Attended

- NSNA's Annual Convention 2017 in Dallas, TX
- NSNA's Summer Leadership Conference 2017 in New York, NY
- NSNA's Midyear Convention 2017 in San Diego, CA

## Convention

- Coordinated and held the position of Convention Chair
- Successfully planned the 38th Annual MANS State Convention

## Legislation

- Helped review and make recommendations for changes in Bylaws and Policies
- Proposed amendments to MANS Bylaws and Policies

## Publication

**Will** write a blog posting for the MANS webpage

Secretary  
Erin Rodriguez  
(Harford Community College & Towson University)

Attended

- Attended and volunteered at the 114th Annual MNA Convention
- NSNA's Summer Leadership Conference 2017 in New York, NY
- **Will** attend NSNA's Annual Convention 2018 in Nashville, TN
- **Will** attended MNA District 7 Dinner in Havre de Grace, MD

Publication

- Wrote the October blog posting for the MANS webpage

Other

- Attended and volunteered at the Western Technical Career Fair Day
- Attended Walk to End Alzheimer's
- Attended "Facing Addiction in Harford County: A Conversation with the 19th Surgeon General of the United States, Dr. Vivek Murthy"

Record keeping for the organization

- Attendance records for the Board of Directors (BoD) meetings
- Recording of minutes at all BoD meetings
- Submission of BoD meeting minutes to the National Student Nurses Association (NSNA)
- Official communications to Board Members and NSNA

Treasurer  
Vacant  
Tania Roque (Temp)

- Operating budget of approximately \$57,000
- Income comes from constituency and sales
- Expenses in form of travel and operating costs

Public Relations Chair  
Hellen Lougon  
(Howard Community College)

Events:

- Will attend NSNA's Annual Convention 2018 in Nashville, TN

Convention:

- Created convention flyers
- Assisted with planning

Legislation:

- Proposed amendments to MANS bylaws and policies

Publication:

- Published postings to the MANS website
- Contributed to the MANS social media accounts

- Publicized about events MANS attended

Other:

- Maintained the MANS website, including:
  - Updated layout and design
  - Rewrote old pages
  - Created new content
- Encouraged board participation in updating MANS blog postings

Breakthrough to Nursing Chair  
Rianna McClelland  
(Community College of Baltimore County - Essex)

Attended

- NSNA's Summer Leadership Conference 2017 in New York, NY
- NSNA's Mid-Year Convention 2017 in San Diego, CA

Publication

- Wrote monthly Diversity Spotlight for the MANS webpage
- Visited grade schools to promote health and the nursing profession
- Assisted with membership drives at nursing schools throughout the state
- Featured in an NSNA article about community outreach to high school students interested in the nursing profession

Schools Visited

- Camp Cardiac at University of Maryland
- Relay Elementary in Arbutus, MD
- Meadowvale Elementary in Havre de Grace, MD
- Patapsco High in Dundalk, MD

Upcoming Events

- Continued School Visits
- Blog posts
- Diversity Spotlight

Community Health Chair  
Kelly Alford, RN  
(Towson University  
Graduate: Harford Community College)

Attended

- NSNA's Mid-Year Convention 2017 in San Diego, CA
- MNA 114th Annual Convention

Community Health

- Promoted community health initiatives via the Community Health Spotlight
- Contributed to the MANS blog
- Helped organize community health events at Convention
- Attended Walk to End Alzheimer's

- Attended the Leukemia & Lymphoma Society's Light the Night walk
- Attended "Facing Addiction in Harford County: A Conversation with the 19th Surgeon General of the United States, Dr. Vivek Murthy"

Other:

- Attended Camp Cardiac with Breakthrough to Nursing Chair
- **Will** speak at convention as part of the New Graduate Panel

In Progress

- Caregivers Conference in Harford County this April with the Harford County Office of Aging

MNA Student Liaison  
Shae Taylor, RN  
(Towson University  
Graduate: Harford Community College)

Attended:

- Attended and volunteered at the 114th Annual MNA Convention
- Attended MNA District 7 Dinner and Meetings
- Attended and volunteered at the Western Technical Career Fair Day
- **Will attend** NSNA Annual Conference in Nashville, TN

Convention:

- Will be on the New Graduate Nurse Panel
- Assisted with convention planning as needed
- Invited and secured Keynote Speaker, RADM Sylvia Trent-Adams, U.S. Deputy Surgeon General

Publication:

- Contributed to MANS monthly blog
- Featured in "It's Happening at Harford" publication

Other:

- Recipient of Spring 2017 MNA District 7 Student Leader award
- Planning 2018 MANS & MNA Mixer event

Newsletter Editor  
Jenn White  
(Community College of Baltimore County - Essex)

MANS Quarterly Newsletter

- Two newsletters published as of 3/17/18
  - One digital, one printed
  - **Will** publish two more digital newsletters by end of term
- Amassed and edited articles for each newsletter
  - Highlights on MD nursing schools, organizations, and BoD pieces

Convention

- Created convention newsletter
- Assisted with planning where needed
- Contacted and secured breakout session speakers, vendors and donors

Attended

- NSNA's Summer Leadership Conference in New York, NY
- NSNA's Mid-Year Convention in San Diego, CA



### Publication

- Contributed postings to the MANS blog

Legislative Chair  
Tania Roque  
(Howard Community College)

### Attended:

- NSNA 2017 Summer Leadership Conference in New York, NY
- **Will** attend NSNA 2018 Annual Conference in Nashville, TN

### Legislation:

- Reviewed and proposed amendments to MANS Bylaws and Policies
- Attended Town Hall meeting with U.S. Representative Anthony Brown
- Scheduled and attended Voter Registration Training with the Deputy Director of the Howard County Board of Elections
- Attended the Montgomery County Hispanic Heritage Festival with Former State Representative Ana Sol Gutierrez

### Convention:

- Planned Voter Registration Drive taking place during Convention
- Initiated contact and helped secure Endnote Speaker, Nurse Mendoza
- Managed PayPal and EventBrite accounts for ticket sales and vendor payment
- Coordinated group ticket sales

### Publication:

- Contributed to the MANS webpage by collaborating with the Resolutions Chair to write a Blog Post on safe nurse-patient ratios
- Contributed to the MANS Newsletter by writing a piece discussing the importance of advocacy and making suggestions on getting involved

### Other:

- Attended Membership Drive with Membership & Nominations Chair and other BoD members at Coppin State University to speak on the benefits of MANS
- Attended Hand Hygiene presentation with Breakthrough to Nursing Chair and other BoD members at an elementary school.

Resolutions Chair  
Joon Kim, RN  
(Stevenson University &  
Graduate: Howard Community College)

### Attended:

- MANS business meeting with NSNA BTN Director
- MANS membership drive at Allegany College of Maryland
- **Will attend** NSNA's Annual Conference 2018 in Nashville, TN

### NSNA Annual Convention:

- Will introduce a Resolution at the NSNA House of Delegates in Nashville, TN
  - This resolution aims to mandate that Maryland nursing student education programs include volunteer hours at an opioid health clinic or local health department that helps treat patients with opioid addiction

Publication:

- Contributed postings to the MANS blog
- Contributed to the MANS email blast by writing an article providing the MD's crisis hotline

Will work as a co-author with NSNA students writing an article for *Imprint Magazine* upon approval of the resolution

Image of Nursing Chair

Ari Anderson

(Howard Community College and Frostburg State University)

Attended:

- NSNA Summer Leadership Conference in New York, NY; July. 27th, 2017
- **Will Attend:** NSNA Annual Convention in Nashville, TN; April 4th-8th

Convention:

- Raised convention awareness through social media outlets
- Assisted with convention planning and preparation as necessary

Publication:

- Contributed postings to the MANS blog
- Contributed to MANS Newsletters

Schools Visited:

- Coppin State University (Baltimore, MD)

Other:

- Created MANS Nursing Student of the Month
- Created flyer for MANS 2018 Annual Convention
- Contributed to the MANS Instagram account
- Maintained Image of Nursing Gallery

Presidential Advisor

Tupochere Kasambwe, RN

(University of Maryland University College &  
Graduate: Howard Community College)

Attended:

- Light the Night Walk in Washington DC

Convention:

- Contacted various hospitals for potential sponsorship
- Assisted both the President and Vice President with any needs regarding convention
- Recruited volunteers

Publication:

- Contributed to the MANS blog
- Edited different documents for the BoD
- Assisted with the Continuing Education Scholarship

Other:

- Oversaw the scholarship selection process
- Responsible for sale of MANS cords and pins

Membership & Nominations Chair  
Mikki Orellana  
(Frostburg State University  
& Community College of Baltimore County - Essex)

Attended:

- NSNA's Leadership Conference in New York, NY
- NSNA's Mid-Year Conference in San Diego, CA
- **Will attend** MANS & MNA Mixer

Convention:

- Contacted and confirmed breakout session speakers, exhibitors, and donors
- Recruited and confirmed delegates from constituent schools to establish quorum at the House of Delegates (HoD) Meeting
- Advertised convention during membership drives and via monthly email blast
- Recruited and confirmed candidates for the Board of Directors elections
- Advertised Board of Director elections
- Facilitated the Campaigning/Election process for Board of Director Candidates/Delegates
- Suggested bylaws amendments and assisted with editing of amendments
- Myself and the Newsletter Editor personally met with Nurse Mendoza in San Diego to present speaker contract offer and secured his commitment to be the endnote speaker

Publication:

- Contributed postings to the MANS blog
- Created and distributed monthly Email blast flyers
- Updated MANS Membership Information Presentation slides
- Updated HoD Presentation slides
- Edited Board Member material as needed

Other:

- Personally reached out to all nursing schools in the state to spread the word about NSNA/MANS and to maintain active contacts with each school
- Coordinated visits to 3 nursing schools to inform nursing students about the benefits of being involved in NSNA/MANS
- Currently in the planning phase of a 4th membership drive
- Compiled monthly membership reports based on NSNA membership numbers
- Updated MANS scholarship applications
- Assisted Breakthrough to Nursing Chair in hosting hand Hygiene education event at a local elementary school
- Assisted with sales of MANS cords and pins